

Parents' Day Online Booking System

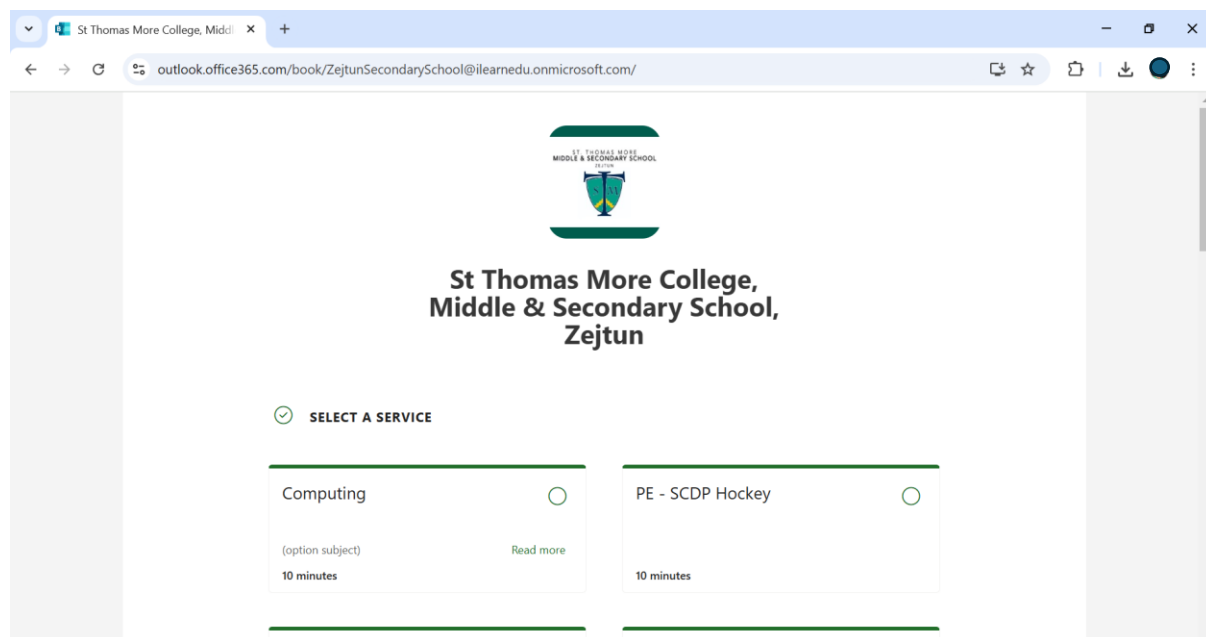
Steps to follow



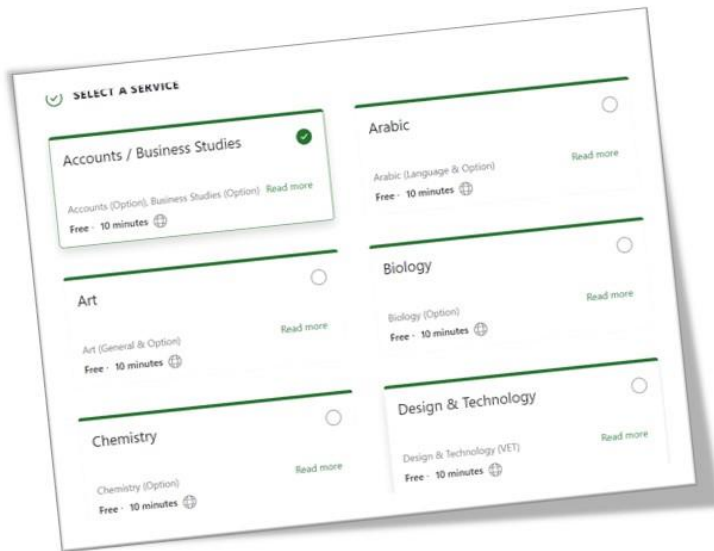
Click on the link in the email/notification received or type:

<https://outlook.office365.com/owa/calendar/ZejtunSecondarySchool@ilearnedu.onmicrosoft.com/bookings/>

This will take you to the following page:

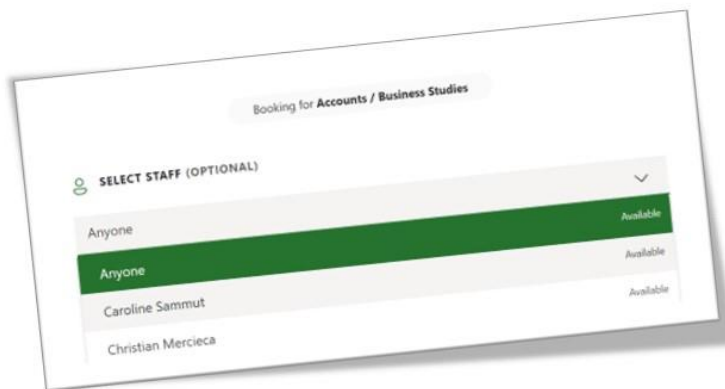


To book an appointment follow the steps below:



01
Select a
service
(subject)

02
Select
Staff
(teacher)



03
Select date
and time of
appointment



05 Press the book button

Repeat these steps to book other appointments.
Make sure you receive a confirmation email in your mailbox.
You will also find the appointment in your calendar.

04 Add the student's details

Including the iLearn
email address

A screenshot of a student registration form. The form includes the following fields:

- First and last name ***: A text input field with a small icon on the right.
- Email ***: A text input field.
- Address**: A text input field.
- Phone number**: A text input field.
- Notes**: A text area with the placeholder text "Add any special requests".
- PROVIDE ADDITIONAL INFORMATION**: A section header with a small icon.
- Name and Surname of Student**: A text input field with the placeholder text "Add your answer here".
- Year**: A dropdown menu with the placeholder text "--select an option--".
- Class**: A dropdown menu with the placeholder text "--select an option--".