



LETTER CIRCULAR

Date: 11th October 2023

Ref: DELH 025/2023

To: Permanent Secretary, Directors General, Directors, CIO, Heads of College Network, Education Officers, Heads of Secondary Schools (State and Non-State), Heads of Entities

From: David Muscat, CEO, National Literacy Agency

Subject: **A Short Course on Maltese Spelling Rules for Year 10 and Year 11 Students**

Heads of Schools are kindly requested to distribute this circular to Year 10 and Year 11 students sitting for their SEC examinations in 2024.

The National Literacy Agency, within the Ministry for Education, invites students in Year 10 and in Year 11 sitting for the Maltese SEC exam in 2024 to attend a short course in Maltese on Maltese spelling rules (MQF Level 3).

This course is aimed at those students who would like to keep up to date with Maltese spelling and grammar rules. The course will be held online via Microsoft Teams and at the National Curriculum Centre, Joseph Abela Scolaro Street, Hamrun.

The course will be delivered by Mr Karl Scicluna and consists of 12 one hour sessions. It will be held every Tuesday from 3.45pm to 4.45pm online or from 5pm to 6pm at NCC on the following dates:

31 st October	7 th November	14 th November	21 th November
28 th November	5 th December	12 th December	19 th December
9 th January	16 th January	23 th January	30 th January

The fee for this course is €24. Students who will be given a certificate at MQF Level 3 by the National Literacy Agency. Confirmed students will be asked to pay by cheque addressed to the National Literacy Agency or direct debit in the following bank account: MT54VALL22013000000040023748325.

Students who would like to attend this course have to fill in the application form using this Microsoft Forms link: <https://forms.office.com/e/3XWvWjnTSs>. Please fill in the form by not later than Monday 23rd October 2023. Applicants have to indicate their preferred time slot for the 12 sessions.

For further information please call on 2598 3326.

Thank you for your attention.

Sandra Ebejer
Director
Early Years, Languages and Humanities