



ST THOMAS MORE COLLEGE  
Middle and Secondary School, Żejtun

**CODE OF BEHAVIOUR – SCHOLASTIC YEAR 2023/2024**  
**Contract to be signed between school and students/parents or guardians**  
**(Please sign and return to your son/daughter's Form Teacher)**

We, the parents/guardians of [redacted] commit ourselves to ensure that our son/daughter of Class [redacted] shall be abiding by the following school rules with our support.

Our son/daughter is expected to:

- **Respect and follow ALL school regulations.**
- Do both **schoolwork and homework regularly.**
- Demonstrate **honesty and integrity.**
- **Treat others with dignity and respect** at all times, especially when there is disagreement.
- **Respect and treat others fairly,** regardless of race, ancestry, place of origin, colour, ethnic origin, religion, gender, sexual orientation, age or disability.
- Show **care and respect for school property** and the property of others.
- **Respect all members of the school** community, especially those in a position of authority.
- **Respect the need of others** to work in an environment that encourages learning and teaching.
- **Seek help from school staff,** if necessary, to resolve conflict peacefully.
- To make **use of technology and social media respectfully.**

We, the parents/guardians, are responsible for, and are expected to:

- Show an active interest in our son's/daughter's school development and progress.
- Ensure that our son/daughter do their schoolwork and homework regularly.
- Communicate regularly with the school.
- Become familiar with the school rules and ensure that these are being respected.
- Cooperate with school staff in dealing with disciplinary issues.

In view that the above expectations are not met, we understand that there will be consequences.

As parents, we accept that our son/daughter will be given consequences if and when the need arises.

[redacted]

Signature of Father/Guardian

[redacted]

ID card Number

[redacted]

Student's Signature

[redacted]

Signature of Mother/Guardian

[redacted]

ID card Number

**SEPTEMBER 2023**

Date

St. Thomas More College, Middle & Secondary School, Zejtun

Student Record Sheet - Scholastic Year 2023/2024

Student Details		PLEASE FILL IN ALL THE DETAILS																					
Name																							
Surname																							
Date of Birth													Id Card No										
	d	d	m	m	y	y																	
Class																							
Address of Student																							
Post Code					Home Telephone No.																		

Parents'/Legal Guardians' Details - <u>PLS TICK APPROPRIATELY</u>													
PARENTS ARE:	<input type="checkbox"/> MARRIED <input type="checkbox"/> SEPERATED <input type="checkbox"/> DIVORCED <input type="checkbox"/> OTHER: _____												
	<input type="checkbox"/> SINGLE PARENT												
Father's/Legal Guardian's Name													
Surname													
ID No.							Mobile No.						
Home Tel. No							Work Tel.No.						
Address of Father if different from Student													
Father's Email address													
Mother's/Legal Guardian's Name													
Surname													
ID No.							Mobile No.						
Home Tel. No							Work Tel.No.						
Address of Mother if different from Student													
Mother's Email address													

Emergency Telephone Number												
Telephone Number												

Date:													Signature								
	d	d	m	m	y	y															
													ID No:								

Data Protection Statement
<p>This information is required for school administration purposes. Information may be shared with other Colleges, the Education Directorates, other competent authorities and persons giving IT service to the Education Authorities. It will be held in strict confidence by anyone who can have access to it. The school and the Education Directorates carry out their functions under the Education Act (Cap 327 of the Laws of Malta). Parents/Guardians are to inform the Head of School with changes to the information submitted above, and have the right to request amendments as well as information about this data. All data is collected and processed in accordance with all Data Protection Regulations and Laws and subsidiary regulations (GDPR, Cap 586 of the Laws of Malta). Parents/Guardians may write to the Head of School for access to this data.</p>



*St. Thomas More College, Middle & Secondary School, Zejtun*

**Health Check  
Consent Form  
Scholastic Year 2023/2024**

Details of Student																													
Name	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																												
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Declaration
<p>I, _____ the undersigned, mother/father/legal guardian of the above student, am aware that doctors, dentists, nurses and other paramedical professionals visit the school regularly to carry out health routine checks on children. I am also aware that such consent applies for these routine health checks to be carried out on the above mentioned child whenever necessary throughout the scholastic years that the child attends the above mentioned school, and that if I opt not to give consent, the Head reserves the right to ask for a medical certificate from a medical professional when required, a copy of which may be given to the school doctor.</p>

Tick as appropriate			
I consent	<input type="checkbox"/>	I do not consent	<input type="checkbox"/>

Signature:	_____																	
ID No:	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																	
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*St. Thomas More College, Middle & Secondary School, Zejtun*

**Consent for Electronic Messages Transmission  
Scholastic Year 2023/2024**

Details of Student	
Name	<input type="text"/>
Class	<input type="text"/>
Date of Birth	<input type="text"/> ID number <input type="text"/>

ACCEPTANCE TO RECEIVE SMS (messages)	
<p>I, _____ the undersigned, mother/father/guardian of _____ am aware that the school may regularly send alerts and messages in respect of school activities, reports and results in the form of SMS. Therefore I hereby give my consent to the school to send such messages for my attention. I am also aware that such consent may be withdrawn by me at any time upon notice to the school.</p>	
Mobile No:	<input type="text"/>
Signature:	<input type="text"/>
ID No:	<input type="text"/>
Date:	<input type="text"/>

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## TEXTBOOKS AND LIBRARY BOOKS ON LOAN FROM THE SCHOOL LIBRARY

I, Mother / Father / Guardian\* of \_\_\_\_\_ who is in Year \_\_\_\_\_ understand that we will be receiving the school textbooks on loan from St. Thomas More College, Middle & Secondary School, Zejtun for our son/daughter during this scholastic year. I will help my son/daughter to take care of these textbooks and will return them back to school at the end of the scholastic year in **GOOD CONDITION** as given to us.

**I also understand that in case any book is lost or torn I will have to pay for the book the relevant amount asked by the school textbook services.**

\_\_\_\_\_  
Signature of Mother / Father / Guardian\*  
(\*delete as applicable)

\_\_\_\_\_  
Date

ID no: \_\_\_\_\_